

Record of Proceedings Minutes of Regular Meeting

**Board of Education
Regular Meeting**

**Monday
September 11, 2017**

The Field Local School District Board of Education held a Regular Meeting on Monday, September 11, 2017 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

- **Pledge of Allegiance**
- **Silent Meditation**
- **Roll Call**

Steve Calcei-Yes, Laura May-Yes, Linda Paulus-Yes, Larry Stewart-Yes, Randy Porter-Yes
Student Representative – Hannah Miterko - Yes

Member Calcei moved, seconded by Member Stewart that the Field Local Board of Education approve the minutes from the August 14, 2017 meeting. **17-0058**

Roll Call: Calcei-Yes, Stewart-Yes, May-Yes, Paulus-Yes, Porter-Yes.

President declared the motion carried

Member Paulus moved, seconded by Member May that the Field Local Board of Education adopt the following agenda for the September 11, 2017 regular meeting. **17-0059**

Mr. Heflinger – Stated that a change to exhibit S-3 page 2 letter G needs to read 2018-2019 school year instead of 2020-2021.

Roll Call: Paulus-Yes, May-Yes, Calcei-Yes, Stewart-Yes, Porter-Yes.

President declared the motion carried

Superintendent's Report - Mr. Heflinger - The year has gotten off to a very good start. We have been pleased around the district. We have had some transportation issues on a couple of bus routes we have been trying to iron out. There have been more students than anticipated on a route and we have been trying to find the right balance so that the timing works out for everyone on that route. Jason is putting in a lot of time on that. Due to a shortage of drivers, he has driven a bus route every day of this school year morning and afternoon, so he is spending almost five hours a day driving bus. We have been working diligently to find drivers but we cannot find drivers. We are in a position where if it were not for the caring and kindness of some of our employees, we would not be able to have all of the routes running every day. We have people who are bus driver licensed in the district who have other jobs who step up when we ask them to because of a sub shortage. There may be a day when we don't have a sub for a route and in that case we will call families of a particular bus route where we will simply delay on bus route. No one would be counted absent or tardy. Finding subs is becoming increasingly difficult.

Mrs. Upson spoke briefly on a request to use the Central building and the process to collect and send much needed supplies to people dealing with the hurricane disaster which is going on.

Student Representative Report – Student Council has been planning Homecoming, which is set for September 23rd from 7-11 PM in the high school gym. They are also planning the Fall Festival, which will be held on October 5th. Other upcoming projects for student council include a t shirt collection for Hurricane Harvey and planting flowers in the courtyard./National Honor Society is in the process of electing officers for the Senior Class./The high school choir is currently having a Yankee candle fundraiser. Concert choir will be singing The National Anthem for the Homecoming game September 22nd at 6:30 PM/FCA is having their first meeting of the school year tomorrow morning. (9/12/17)

Legislative Liaison Report

Recognition of visitors

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting. Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 Board Policy | Chapter 1 - Board of Education | Policy 1.16 | Adopted August 10, 2015)

Member Calcei moved, seconded by Member May that the Field Local Board of Education approve the consent agenda as presented. **17-0060**

Roll Call: Calcei-Yes, May-Yes, Paulus-Yes, Stewart-Yes, Porter-Yes.

President declared the motion carried

CONSENT AGENDA

Superintendent Items

- **Employment** – The Superintendent recommends that the Field Local Board of Education employ the following pending proper paperwork:

Certified Employment

1. Elise Gall-Extended School Year teaching services for the month of August 2017. Rate of pay is \$25.00 per hour.

2. Home Instructors for the 2017-2018 school year. Rate of pay is \$25.00 per hour.

David Glass Elizabeth McHenry Barb Marcello Laura Goldman Victoria Dahl

3. Lora Sickie, Part Time Intervention Specialist at Brimfield Elementary. Rate of pay per Negotiated Agreement.

One year contract

B+30

Step 0 \$25,643.80

Classified Employment

1. Pamela Lowe, 5.5 Hour Custodian at the Middle School effective September 18, 2017 for the remaining 226 days of the 2017-2018 school year. Rate of pay per Negotiated Agreement.
2. Athletic Gate Workers for the 2017-2018 school year.

Jennifer Knapp

Cindy Reynolds

Classified Substitute Employment

1. Jodie Sontag, Classified Substitute Worker for the 2017-2018 school year.
2. Tim Fox, Classified Substitute Worker for the 2017-2018 school year.
3. Donna Gilbert, Classified Substitute Worker for the 2017-2018 school year.

- **Resignation(s) / Transfer(s)** - The Superintendent recommends that the Field Local Board approve the transfer(s) of the following:

Ken Weaver will transfer from Bus #8 to Bus #7 effective August 25, 2017.

- **Resignations** – The Superintendent recommends that the Field Local Board of Education accept the resignation(s) of the following.

Laura Melert, Bus Driver, effective August 28, 2017.

- **Leave of Absence** - The Superintendent recommends that the Field Local Board of Education approve a medical leave of absence for Sandy Adams, Paraprofessional-High School effective August 25, 2017. After sick leave is expended, leave will be unpaid. Tentative date of return is December 4, 2017.

- **Leave of Absence** - The Superintendent recommends that the Field Local Board of

Education approve a parental leave of absence for Tiffany Rowley (Article 23, Letter C), Elementary Teacher-Brimfield effective October 28, 2017. Tentative date of return is December 18, 2017.

- **Elementary School Fees** – The Superintendent recommends that the Field Local Board of Education approve the revisions/additions to the school fees for Brimfield & Suffield (Exhibit S-1).
- **District Calendar** – The Superintendent recommends that the Field Local Board of Education approve the revisions to the 2017-2018 school calendar (Exhibit S-2).
- **Operations/Vendor Contracts** – The Superintendent recommends that the Field Local Board of Education enter into vendor contract(s) with the following:
 1. LLA Therapy-Occupational Therapist, Physical Therapist and Speech Therapist Services for students attending Education Alternatives (Exhibit S-4).
 2. ESchoolView Services, Admin. Suite for school website ending June 30, 2019 (Exhibit S-5).
- **Bus Routes**-The Superintendent recommends that the Field Local Board of Education approve the bus routes for the 2017-2018 school year.
- **Board Policy**- The Superintendent recommends that the Field Local Board of Education waive the first and second reading of the Board Policy below and adopt immediately (Exhibit S-6).

6.41 Transportation - Chapter VI Pupil Personnel

Treasurer Items

- **Fiscal** – The Treasurer recommends that the Field Local Board of Education approve the following:
 1. Financial reports for the period ending July 31, 2017.
 2. Purpose and Goals Statement for the 2017-2018 school year as presented with the exception of Brimfield and Suffield 018 Principal Funds (Exhibit T-1).
 3. Annual Appropriations Measure at the fund level for FY2018 (Exhibit T-3).
 4. Renewal of contract with Reed, Bauer Insurance Company for the property, fleet and general liability insurance coverage for the district (9/1/17-9/1/18).
- **Donations** – The Treasurer recommends that the Field Local Board of Education accept the following donation(s):
 1. Kula Foundation, \$3.62 to Brimfield Elementary through the Q2 Red Robin Donation Program.

2. CVS Pharmacy-donation of miscellaneous non-perishable grocery items to the Multi-Handicapped room at the High School.
3. Kula Foundation, \$.27 to Suffield Elementary.
4. Commscope, eleven video cameras and coaxial cable to the High School.

Informational Items

1. Summer Reading Camp Instructor hours originally approved at the July 10, 2017 meeting will be extended by 30 minutes for training.
2. The following degree changes will be effective beginning with the 2017-2018 school year:

		<u>Transcript Received</u>
1. Cynthia Pritt	M to M+15	8/21/17
2. Genell Pavelich	M to M+15	8/22/17
3. Denise Palmison	M+15 to M+30	8/22/17
4. Elise Gall	M to M+15	8/30/17
5. Hope Morrison	M+15 to M+30	9/1/17
6. Mandy Fulks	M+15 to M+30	9/1/17

Superintendent Agenda

Member May moved, seconded by Member Paulus that the Field Local Board of Education award a 5 year Administrative contract to Bethany Hudson, Curriculum Director Effective August 1, 2018. 17-0061

Mr. Heflinger – Bethany does a fantastic job for us. Her dedication and diligence at Field is unrivaled and we are lucky to continue to have her here.

Roll Call: May-Yes, Paulus-Yes, Stewart-Yes, Calcei-Abstain, Porter-Yes.

President declared the motion carried

Member Calcei moved, seconded by Member Stewart that the Field Local Board of Education approve the Field Local Teachers Association agreement effective, July 1, 2017 through June 30, 2018 or June 30, 2019 as stated in the contract (Exhibit S-3). 17-0062

Roll Call: Calcei-Yes, Stewart-Yes, May-Yes, Paulus-Yes, Porter-Yes.

President declared the motion carried

Treasurer Agenda

Member Calcei moved, seconded by Member Stewart that the Field Local Board of Education approve the Purpose and Goals Statement for Brimfield and Suffield 018 Principal Funds for the 2017-2018 school year as presented (**Exhibit T-2**). 17-0063

Roll Call: Calcei-Yes, Stewart-Yes, Paulus-Yes, May-Abstain, Porter-Yes.

President declared the motion carried

There being no further business to come before the Field Local Board of Education
Member Stewart moved, seconded by Member May to adjourn the September 11, 2017
Regular meeting.

17-0064

Roll Call: Stewart-Yes, May-Yes, Calcei-Yes, Paulus-Yes, Porter-Yes.

President declared the motion carried

The meeting was adjourned at 7:16 P.M.



Randy Porter, President



Attest: Todd Carpenter, Treasurer

Proposed Fees
Elementary School
2017-2018 School Year

Kindergarten

Reading	8 FD
Math	23 SS/MM
Report Card	1
Consumables	19
STAR	21 21
Communication	2
Art	6
	71

First

Reading/Writing	37 FD/SS/ZB/J
Math	23 SS/MM*
Art	6
Communication	2
STAR/AR	21 21
Report Card	1
	87

Second

Reading/Writing	37 FD/SS/ZB
Math	38 SS/MM
Art	6
STAR/AR	21 21
Report Card	1
Communication	6
	106

Third

Reading/Writing	27 SS/ZB
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Fourth

Reading	24 SS/SW
Math	38 SS/MM
STAR/AR	18
Art	6
Communication	6
Report Card	1
Soc. St.	8 OW

100

Fifth

Reading	24 SS/SW
Math	38 SS/MM
STAR/AR	18
Art	6
Communication	6
SC SS	15
Report Card	1 SSW
SS Weekly	8
	115

over

Math	38
Art	6
STAR/AR	18
Report Card	1
Communication	6
	96

SSW=Social Studies Weekly	
MO=Mastering Ohio SS Test	
OW=Ohio Weekly	
SS=Simple Solutions Workbook (Grammar or Math)	
FD=Fundations	
ZB=Zander-Bloser Handwriting	
MM=My Math WB	
J=Journal	
SW=Story Works	

*K Math=
 SF-My Math
 BF-SS and TPT/Journal
 *Totals same amount, this is a pilot to try

Reading	23
Math	39
STAR/AR	17
Art	6
Communication	6
Report Card	1
	92

Field Local Schools 2017-2018 School Year Calendar

Board Approved 2/13/17

23/24 New Teacher Work Days

25 No School-Prof. Dev.

28 Teacher Work Day

29 First Day for Students

AUGUST						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4

No School-Labor Day

Exhibit S-2
September 11, 2017

13 No School-NEOE Day

27 End of 1st Grading Per.

OCTOBER						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

28/9 MS/HS Conferences

7 No School-Prof. Dev.

9&16 Elementary Conferences

23/24 Thanksgiving Holiday

27 No School-Comp Day

22/29 Winter Break

DECEMBER						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY

S	M	T	W	TH	F	S
			3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1/2 Winter Break

11 End of 2nd Grading Per.

12 No School-Records Day

15 No School-MLK Day

1 & 8 MS/HS Conferences

8 & 13 Elementary Conferences

15 No School

16 No School-Comp Day

19 No School-President's Day

FEBRUARY						
S	M	T	W	TH	F	S
					2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

23 End of 3rd Grading Per.

30 Spring Break

2/6 Spring Break

APRIL						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

8 No School-Primary Elec.

28 No School-Memorial Day

6 Last Day for Students
End of 4th Grading Per.

7 Teacher Work Day

JUNE						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Hours

Elementary 1103.8
Required 910

Secondary 1100.8
Required 1001

Calamity make up days (if needed) will begin on June 8 and continue on week days thereafter until fulfilled.

**Field Local Teachers Association Initial Pro,
August 14, 2017**

Article 18. TEACHING HOURS, CLASS LOADS, AND RESPONSIBILITY

4. Teacher Travel Time

Any staff required to travel between the Central, High School or Middle School and Brimfield or Suffield for assignments shall be provided thirty (30) minutes travel time. Staff required to travel between the High School and Middle School shall be allotted fifteen (15) minutes travel time. ~~Staff traveling between Central and either the High School or Middle School shall be allotted fifteen (15) minutes.~~

B. RESPONSIBILITIES OF TEACHERS

4. Parent-Teacher Conferences. Parent-teacher conference days shall be as follows:

- a. Four (4) one-half (1/2) days or the equivalent shall be designated parent-teacher conference days; **additionally, beginning with the 2018-19 school year, one (1) full day in November shall be designated for one-half (1/2) day parent-teacher conference and one-half day of professional development. No Staff Meetings shall be held on conference days.**

5. Individual Education Plans

- a. In order to meet the needs of the teaching staff, the parents, the students and the administration regarding IEPs, the Board agrees to hire Substitute teachers ~~two full days per semester in each building who would throughout the year, as needed,~~ **with a minimum of four (4) days per year to rotate between classes so the teacher may meet with the parents of students on IEPs**
- ~~b. Any member of the bargaining unit who is required to write an Individual Education Plan (IEP) for each student enrolled in his/her program shall be granted one (1) uninterrupted work day for holding parent conferences and two (2) uninterrupted work days for the purpose of writing said IEPs. A substitute teacher will assume said teacher's regular classroom responsibilities for this day. Speech Language Pathologists who are required to write IEPs for students enrolled on his/her caseload shall be granted the equivalent of two (2) uninterrupted work days for the purpose of writing said IEPs. Four (4) release days will be allotted to special education staff and specialty services staff who are involved in conducting IEP reviews. Educators shall have the option of working at Central Office.~~

6. Alternate Assessments

Special Education staff involved in preparing and/or administering alternate

assessments shall be granted one (1) professional day for preparation/administration of alternate assessments. Special Education staff shall also be provided class coverage while proctoring alternative assessments, if needed.

Article 19. LENGTH OF SCHOOL YEAR

A. Annually the school calendar shall include the following:

1. ~~Days with Students~~ **School Year** The teacher work year shall consist of one hundred eighty-three (183) days; one hundred eighty seven-five (175) days with students including two (2) full days or the equivalent for parent-teacher conferences, as specified in Article 18, B(4)(a). To compensate staff (district wide) for conference days, staff shall receive one fall compensatory day the Monday after Thanksgiving and one spring compensatory day the Friday before President's Day.
 - a. Elementary students will be dismissed at 1:00pm on the last student day of the year.
 - b. Middle school students will be dismissed at 12:00pm on the last student day of the year.
2. Days without Students
 - a. Two (2) orientation days for new staff members. One half (1/2) of the second orientation day shall be designated for FLTA Business.
 - b. One (1) day for an opening staff meeting.
 - c. One (1) Professional Development day before students arrive.
 - d. One (1) Staff Development Day, November Election Day.
 - e. One (1) Parent/Teacher Conference/Professional Day in November, beginning with the 2018-19 school year.
 - f. One (1) Teacher Record/Meeting Day at the end of the first semester.
 - g. One (1) Professional Development Day, the Thursday before Presidents' Day weekend, beginning with the 2020-21 school year.
 - h. One (1) Teacher Record/Meeting Day at the end of the second semester; all teachers will be dismissed upon conclusion of checkout requirements.

Should a teacher's work year be extended for any reason, said teacher shall be paid twenty-five dollars (\$25.00) per hour per Article 38, Extra-Service Compensation. This does not apply to the extended contract issued to Guidance Counselors.

Meeting time on any Record/Meeting Day shall not exceed forty-five (45) minutes at the beginning of the day.

3. NEOEA Day/Alternative Hours

- a. Traditional program¹; or
- b. Six and one-half (6 1/2) hours of individual professional activities arranged outside of the school day by the teacher or after school in-service activities provided by outside agencies.
- c. ~~Incorporate~~ **See the preapproved Additional Hours Guide, Appendix J, for further guidance.**

Article 30. TEACHER EVALUATION PROCEDURES

I. TEACHERS SUBJECT TO OTES EVALUATION PROCEDURES

E. OBSERVATIONS

1. Schedule of Observations

A minimum of two (2) formal observations shall be conducted to support each performance evaluation. **Teachers shall not receive a formal observation on a day before or after the following: a holiday, any school break of more than two (2) calendar days, or any approved leave of absence of more than three (3) days.**

- a. A formal observation shall last a minimum of thirty (30) continuous minutes. There shall be at least three (3) weeks between formal observations. If after the second formal observation a teacher's performance is found deficient to the extent that adverse personnel action may result, additional observations may be conducted.
- b. A minimum of three (3) formal observations shall be conducted to support each performance evaluation for teachers under consideration for nonrenewal.

a. ~~When Three (3) Observations Are Required~~

~~A minimum of three (3) formal observations shall be conducted to support each performance evaluation for teachers under consideration for nonrenewal.~~ **MOVED TO b ABOVE.**

¹Note: Participation in any NEOEA-sponsored program shall be credited for six and one-half (6 1/2) hours, even if the length of the program exceeds six and one-half (6 1/2) hours, unless prior approval is obtained.

2. A teacher eligible and/or applying for a Continuing Contract shall be subject to the full OTES Evaluation Process set forth herein, regardless of the teacher's current OTES Ranking.

3. PRE-OBSERVATION MEETING

A pre-conference will be held for each observation between five (5) and one (1) working days prior to the observation in order for the teacher to explain plans and objectives for the class to be observed. **Requirements for pre-observation conferences shall be universal across the district.**

4. OBSERVATION OF TEACHER PERFORMANCE

1. Teacher's Role

- a. All relevant evidence presented shall be included in the report and will be considered in the evaluator's assessment of the teacher.

2. Evaluator's Role

- a. The observation results will be documented on the Form (Appendix B).
 - b. The evaluator shall complete a copy of the Form (Appendix B) for each observation performed.
 - c. **Consider all relevant evidence provided by the teacher for the observation.**

3. All monitoring or observation of the performance of the teacher during the observation process shall be conducted with the teacher's knowledge.

- G. WALK THROUGHS

1. A walk-through/~~informal observation~~ **shall be** conducted as follows:

- a. The walk-through shall be no more than fifteen (15) consecutive minutes in duration.
 - b. Walk-throughs shall be done using a consistent form across the District (Appendix B). **Each walk-through shall focus on one (1) or not more than two (2) of the standard areas of the Teacher Performance Evaluation Rubric.**
 - c. A copy of the walk-through form including all scripted and/or anecdotal documents relative to the walk through will be given to the teacher within two (2) days of the walk-through.
 - d. Evaluators shall conduct a minimum of five (5) and no more than seven (7) walk-throughs on the teacher being evaluated.

2. A teacher may request, and will be granted, up to two (2) additional walk-throughs.
3. Walk-throughs shall be conducted by the assigned evaluator; **should the assigned evaluator note a significant concern during a walk-through, a conference with the teacher shall be held within five (5) days.**

I. IMPROVEMENT PLAN/PLAN OF ASSISTANCE

1. Teachers with ~~below expected levels of student growth and/or~~ an overall "ineffective" rating will develop an improvement plan with their credentialed evaluator. The plan must specify a **maximum of three (3) areas of improvement and include** (Appendix B):
 - a. **Monetary, material and human resources sufficient to realize the expectations set forth in the plan by the Administration; and**
 - b. **Release time sufficient to complete activities that require extra out of school hours/or the hourly rate per Article 38, Extra-Service Compensation; and**
 - c. **Specific areas of professional development and tasks, with measurable outcomes;**
 - d. **Include ALL requirements and remain unchanged throughout the time period for which the Improvement Plan is assigned, unless mutually agreed upon.**
2. The teacher ~~must~~ **shall** be given a copy of the Improvement Plan no later than October 30 of the school year following the ineffective rating. ~~or below expected level of student growth. "Below expected" levels of student growth means an "approaching average" or "least effective" rating for student growth.~~
- a. **A teacher coming from another school district or state shall not be placed on an improvement plan in their first year.**
 - b. **A new teacher in their first year of teaching shall not be placed on an improvement plan.**
3. A minimum of a nine (9) week period of time **shall be** given to the teacher to meet the requirements, target dates and dates of review of the plan.
4. **Should a teacher and evaluator be unable to agree on the evaluator's expectations for the improvement plan, the teacher may request a teacher mentor/coach or another mutually-agreed teacher of the district to facilitate further discussion of the improvement plan. The Plan must be completed by October 30.**
5. **The FLTA President shall be informed when any teacher is put on an OTES Improvement Plan.**
6. ~~Deficiencies Identified through Formal Observations~~ **PLAN OF ASSISTANCE**

- a. Observations resulting in identification of performance deficiencies shall be followed within five (5) days by a conference between the evaluator and the employee in order for questions arising from the observation to be discussed. All of the evaluator's observations shall be compiled in writing. A copy of the written observation report shall be given to the employee at the post observation conference.
 - b. The assigned evaluator is responsible to assist the teacher in correcting identified deficiencies **through a Plan of Assistance (Appendix K). A Plan of Assistance shall be limited to specific areas of concern that fall under the standards of the OTEs Rubric**
 - c. **The FLTA President shall be informed when any teacher is put on a Plan of Assistance.**
6. Evaluator's Role:
- a. Identify, in writing, the specific area(s) for improvement to be addressed in relationship to the OTES rubric.

L. DUE PROCESS

- 1. CCL
 - 2. **Failure by the district to adhere to any timeline or condition established in this agreement shall render the evaluation, including the summative rating, void. Such errors shall automatically require re-employment of the teacher.**
 - 3. **Any violation of either procedural or substantive due process shall automatically require re-employment of the teacher under appropriate contract which they are otherwise eligible to receive under the collective bargaining agreement.**
- M. The evaluation committee shall continue its work to develop the forms and rubrics and student growth measures for evaluation **and shall create a uniform list of requirements to be filled out by the FLTA membership for the pre-observation conference.** Once complete, the negotiation teams shall meet to bargain to agreement an MOU for contract inclusion. If the evaluation committee does not complete its work by ~~August 30~~ **September 30** the negotiating team will meet to bargain the language.
- N. **Electronic Teacher and Principal Evaluation System (eTPES)**
- a. **The use of eTPES or any other teacher evaluation electronic reporting and/or storage system shall be bargained. The Superintendent shall choose "Option 3" for the submission of items to ODE and/or third parties as long as "Option 3" exists in its current form.**

- b. **Rebuttal to the eTPES data shall be kept in the teacher's personnel file and not placed into eTPES. Bargaining unit members shall not be required to enter data into eTPES.**

Article 33. REDUCTION IN FORCE

3. **When staffing changes are required following a reduction in force, and there are multiple positions available to the displaced persons in the areas of licensure, the openings shall be filled in order of seniority.**

Article 43. DURATION

A. GENERAL

3. **Duration. This Agreement shall remain in full force and effect from 12:01 a.m. of July 1, 2017 to 12:00 a.m. of June 30, 2018. Should the levy fail in both November, 2017 and May, 2018, this Agreement shall be extended, as is for one additional year (2018-19) Further, the recognition procedure and bargaining procedure of this Article shall remain in full force and effect until a successor agreement is negotiated in keeping with provisions of Article 3 (NEGOTIATIONS PROCEDURE) and related provisions of the ORC 4117.**

Letter of Intent:

It is the intent of the Field Local Board of Education and the Field Local Teachers Association to have a teachers' school year of one hundred eighty-three (183) days for the 2017-18 school year which will be accomplished through the paid day off the Thursday before the Presidents' Day weekend. Should the levy not pass in November, 2017 or May, 2018, the 2018-2019 school year shall consist of one hundred eighty-three (183) days.

PLAN OF ASSISTANCE

APPENDIX K

Teacher's Name: _____ **Date of Observation:** _____

Evaluator: _____ **Date of Assistance Meeting:** _____

Specific area(s) of concern noted by the Evaluator from the OTEs Rubric (to a maximum of three):

Recommendations given by the Evaluator through collaboration with the Teacher:

Timelines to be followed throughout the Plan of Assistance; including periodic feedback to the Teacher:

Resources available to the Teacher to complete the Plan of Assistance:

Evaluator's Signature: _____ **Date:** _____

Teacher's Signature: _____ **Date:** _____

AGREEMENT

THIS AGREEMENT made on this 14th day of August, 2017 ... in Marion, Ohio, by and between LLA Therapy, hereinafter referred to as "LLA" and FIELD LOCAL SCHOOLS, hereinafter referred to as SCHOOL.

WHEREAS, SCHOOL is in need of licensed physical, occupational, and speech therapists to provide services to students at Education Alternatives.

WHEREAS, LLA has these available services and is willing to make such services available for students of SCHOOL who qualify for said services.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and agreements set forth herein, the parties to this Agreement do mutually agree as follows:

SERVICES PROVIDED BY LLA

Subject to the terms and conditions set forth herein, LLA shall provide the following services to students of SCHOOL in accordance with the student's IEP and as authorized by the student's physician when mandated by state therapy practice act laws:

1. LLA agrees to provide licensed therapists and therapy assistants, as needed, Monday through Friday (except holidays), subject to the availability of such therapists as determined by LLA.
2. Said staff shall hold and maintain current and valid licensure, and when required, a teaching certificate from the State of Ohio Department of Education.
3. LLA shall maintain or cause their staff to maintain complete and adequate liability coverage including, but not limited to, coverage for any acts of negligence or professional malpractice rendered by LLA staff as a representative of SCHOOL. LLA shall furnish to SCHOOL a certificate of insurance within 30 days of the date of this Agreement.
4. Professional services rendered upon the request of SCHOOL shall include, but not be limited, to assessments/evaluations, treatment, consultation, documentation, parent/teacher instruction, inservice education, team staffings, and IEP meetings.
7. LLA staff shall communicate directly with the DIRECTOR OF SPECIAL SERVICES regarding school policies and procedures, scheduling, equipment needs, and any other provisions necessary to carry out the terms of the Agreement. If questions arise regarding interpretation of Ohio Model Policy and Procedures for the Education of Children with Disabilities that impact service delivery, LLA reserves the right to consult with appropriate legal counsel and/or the Ohio Division of Special Education. LLA further reserves the right to deliver services in accordance with said recommendations.

SERVICES PROVIDED BY SCHOOL

Subject to the terms and conditions herein, SCHOOL shall provide the following:

1. Timely information regarding scheduling, treatments, and any other information necessary to carry out the terms of the Agreement.
2. A suitable area for treatment that is accessible, private, ventilated, well lit, and large enough to accommodate therapy activities.
3. Equipment and supplies necessary to carry out the therapy programs of the students. SCHOOL shall be responsible for arranging for payment of said equipment and supplies.

COMPENSATION

SCHOOL will be billed monthly by LLA. SCHOOL shall pay LLA on or before the 15th of the month following the receipt of LLA's invoice. Such payments shall be on an hourly basis in accordance with the attached "Exhibits" hereto. The fee schedule set forth in each of the "Exhibits" may be modified only upon the written consent of LLA and SCHOOL. Failure to make said payments shall constitute grounds for LLA to refuse to provide further services.

INDEMNIFICATION

LLA shall not be liable under any agreements or obligations of SCHOOL, except as otherwise provided pursuant to this Agreement, or for any act or omission of SCHOOL or SCHOOL's officers, employees or agents. SCHOOL will be responsible for any and all liability, claims, causes of action, losses, damages, costs and expenses that are caused by or arise out of any omission, fault, negligence, malpractice or other misconduct by SCHOOL, its officers, employees, independent contractors or volunteers, in connection with this Agreement.

SCHOOL shall not be liable under any agreements or obligations of LLA, except as otherwise provided and pursuant to this Agreement, or for any act or omission of LLA or LLA's officers, employees or agents. LLA will be responsible for any and all liability, claims, causes of action, losses, damages, costs and expenses that are caused by or arise out of any omission, fault, negligence, malpractice or other misconduct by LLA, its officers, employees, independent contractors or volunteers, in connection with this Agreement.

RELATIONSHIP BETWEEN THE PARTIES

1. Nothing in this Agreement is intended to, or shall be construed to; create a partnership or joint venture between the parties, the employees or agents of either. Neither party shall have the authority to bind the other in any respect, it being intended that each shall remain an independent contractor solely responsible for its own actions. No employee or agent of one party hereto shall be considered an employee or agent of the other party hereto.
2. It is the intention of both LLA and SCHOOL that no employment relationship between SCHOOL and the LLA licensed therapist or other professional be created since the LLA therapist/professional is a representative of LLA and shall receive all of his or her compensation for services rendered from LLA. The supervision and control of the work performed by the LLA licensed therapist/professional pursuant to this Agreement will be the responsibility of LLA since said licensed therapist/professional is a representative of LLA. However, to be in compliance with state therapy practice act laws, the clinical supervision of licensed therapy assistants will remain the responsibility of the supervising therapist, regardless of their place of employment.

3. SCHOOL shall not solicit nor offer employment, by contract or otherwise, to any LLA professional rendering services to SCHOOL for a period of one (1) year following termination of this Agreement without the express written consent of LLA. In the event that LLA grants written consent, SCHOOL agrees to pay LLA the sum of Five Thousand Dollars (\$5,000.00) or fifty percent (50%) of the LLA professionals' gross wages or salary during said professionals' first year of employment, whichever is greater.

ASSIGNMENT

Neither party shall assign or delegate their respective rights and obligations under this Agreement unless that party obtains prior written authorization from the other party, which consent may not be unreasonably withheld.

ACCEPTANCE OF AGREEMENT

Acceptance of this Agreement of Authorization is evidence of SCHOOL's intent to comply with Title VI and Title VII of the 1964 Civil Rights Act and subsequent amendments, which prohibits discrimination because of race, sex, national origin, age, color or handicap in any facet of SCHOOL operation, except where such discrimination is a bona fide, documented business necessity.

CONSTRUCTION AND INTERPRETATION

This Agreement shall be construed and interpreted in conformity with the laws and regulation of the State of Ohio.

INTEGRATION OF AGREEMENT

This instrument constitutes the sole Agreement on the terms herein between the parties, and no statements, promises or modifications made by either party or agent of either party that is not contained in this written Agreement shall be valid or binding; and this Agreement may not be enlarged, modified or altered except in writing signed by the parties and endorsed hereon.

TERM AND TERMINATION

This Agreement shall be in effect from August 14, 2017, through August 13, 2018. Either party may terminate this Agreement with or without cause by giving the other party thirty (30) days advance written notice by certified mail. All amounts due to LLA shall be paid to LLA upon termination of the contract.

IN WITNESS WHEREOF, the parties have executed this Agreement as a sealed instrument as of the date first written above.

LLA THERAPY

By: _____
M. Troy McClowry, President and Owner Date _____

FIELD LOCAL SCHOOLS

By: _____
Megan Longfellow
Director of Special Services Date _____

EXHIBIT A

For the period of August 14, 2017, through August 13, 2018, SCHOOL agrees to pay LLA for all professional services rendered and travel time between buildings according to the following schedule of fees:

OCCUPATIONAL THERAPIST	\$72.00 / hour
PHYSICAL THERAPIST	\$72.00 / hour
SPEECH THERAPIST	\$72.00 / hour

LLA THERAPY

By: _____
M. Troy McClowry, President and Owner Date _____

FIELD LOCAL SCHOOLS

By: _____
Megan Longfellow
Director of Special Services Date _____



Education Websites & Software

Exhibit S-5
September 11, 2017

5 Year Admin Suite for Field Local Schools

PREPARED BY:

Rob O'Leary
Executive Director
roleary@eschoolview.com

Phone: (888) 932-6460 ext 100
Fax: 614-559-6762

240 N. 5th Street, Suite 200
Columbus, Ohio 43215

PREPARED FOR:

Alex Grad
Field Local Schools

EXPIRES ON:

30 JUNE 2019



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Education Websites & Software

Dear Alex Grad,

eSchoolView understands the importance of strong community engagement, and your website is a significant tool for keeping your community informed. Our Content Management System (CMS) can help your leaders ensure timely and accurate information is always available on your website, and we appreciate your willingness to consider investing in our Content Management Systems (CMS). Our experienced and creative team has designed our CMS so it has everything you need to transform your website into a two-way hub of communications. To help our clients get the most out of our system, we have made the CMS very easy to use, and we include ample training and continued support to help our clients realize the potential of the software. Our clients will tell you our customer service and technical support teams are the best in the industry.

In order to make our system accessible to all, we have made our CMS user-friendly and intuitive. Anyone will be able to manage your website, as the CMS requires no prior knowledge of web design or programming. Key benefits to our system include:

- Uploading content and photos is as easy as filling out an online form and adding an attachment
- Content can be uploaded from any computer with Internet access, because the CMS is a Web-based system and doesn't require software or hardware
- The navigation is intuitive, so web visitors will be able to find information quickly
- Each page features a consistent, professional design
- The CMS has high quality video and graphics capabilities, so podcasts, video footage, and outstanding photo galleries are possible
- Web traffic reports help you monitor your visitors' habits and interests
- Our CMS can generate surveys and host online forms to help streamline your processes, save you money, and collect valuable information from your community

Your website is one of the most important tools you have to keep your public informed, and you have a great story to tell. Let eSchoolView help you maximize your web presence and increase your community engagement.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Robert O'Leary'.

Robert O'Leary, Executive Director



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Benefits

- Affordable – No hidden costs
- Average Return On Investment is 9 months
- Significantly improve stakeholder communications
- Effectively connect your staff with the community you serve
- Unique design catered to meet your needs
- Intuitive navigation that simplifies the web browsing experience
- Saves time & money by giving your staff the ability to add, modify or delete content "on demand"
- Hassel-free software - no technical knowledge or additional staff necessary
- No special equipment or software required
- Five support options, including toll free phone support based in Columbus, Ohio
- Average training time is 1.5 hours
- Secure software platform including SSL technology
- Guaranteed 99.995% uptime
- Integrate the latest social media technologies to encourage community interaction
- Ability to upload 1GB files with unlimited storage
- Custom development options available



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Features

Email Newsletters & Alerts

Email newsletters along with news worthy alerts are a powerful and extremely cost-effective way to communicate with your stakeholders. Today's email newsletters are easier to produce and distribute than their print & paper counterparts of yesterday. With just a few clicks, you can keep your community informed of news and events, important calendar dates, and vital services. Your email newsletter will rapidly become the centerpiece of your communication efforts.

Public User Database

An easy way to collect and build a database of your visitors. Allows for the collection of names, emails, phone numbers and other important information. An Excel export feature allows for the creation of mailing labels. In addition, users can sign-up for various electronic communication options that you can setup (e-newsletters, announcements, emergencies, alerts, etc.).

Content Review

When enabled allows for a page or group of pages to be updated and reviewed by an administrator before content is released for public viewing. For example, if a contributor adds content to your site it would sit in queue for an administrator to review, modify, delete or post to the public.

Intranet

Secure login for your employees giving them the ability to post internal news, documents, forms, links events and more. The intranet can be accessed with the same login credentials as the content management system providing a unified login so staff members do not have to remember two different IDs and passwords.

Real Simple Syndication (RSS) Feeds

Allow your visitors to automatically retrieve news and events without directly visiting your website. These feeds allow for your content to be displayed immediately to those who have RSS readers on their computer, mobile or Internet connected device.

Meetings / Agendas / Minutes

Inform your community of meetings and agendas. Post all public documents for quick access while at the same time, automatically creating an historical archive for future reference.

Blogs with Content Review

Setting up a Blog with Content Review allows administrators to be in control of the content being posted. Any archived content can be easily displayed again by updating the posting date.





Education Websites & Software

Permanent Archive

All site content is automatically archived for retention purposes. When content expires on your site it remains in the database for searching, but will be hidden on the public site -- this is beneficial because your site will only display current content and provide a search area for visitors when they need to access items from the past.

Security Management

Gives site administrators the ability to enable user access accounts for the content management system to edit only the areas that are pertinent to them. Restrict access by user to certain components, a certain page or group of pages easily.

Athletics

Post events, schedules, results, photos, streaming videos and more within your athletics section available at your high and middle school websites. If you use ScheduleStar, events can be imported into your site and be available as quick links for a detail view (optional feature).

Tout Management

Organize, update and replace the graphical buttons (known as tous) on the homepage and sub-pages of your site. Setup individual tout groups instantly to display on individual pages and/or building sites.

Dynamic Page Generator (see Page Components)

Ability to add new pages. No need to worry about contacting us to add more pages for your content. Each page added can include a combination of the following page components: news, downloads, links, photo galleries, event calendars, text windows, staff lists, surveys, dynamic forms and/or employment – allowing for the ultimate in flexibility.



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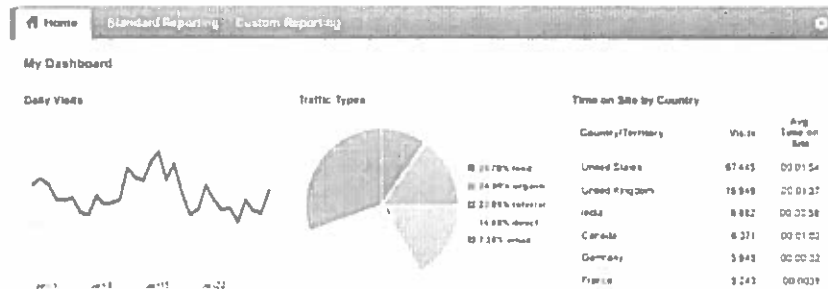


eSchoolView

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Analytics

Your site will be monitored by Google Analytics – the #1 website statistic software available. Weekly emailed PDF reports allow you to view your website traffic. This allows access to see what your visitors are viewing and downloading. In addition, the reports show how many people are visiting, the length of visit, navigation paths and much more. This data can be used to improve your site as some pages will be visited more frequently and attention can be focused on these important areas.



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Page Components

Each page on your site features one or more page components. Page components can be ranked and feature a title to describe the entered content. All content can have a posting date and/or expiration date. The following components and their functions are detailed below:

Administrator's Message

Ability to post current superintendents and principal's messages on your site with an automatic archive feature that is not limited in storage space. This will allow for existing messages to be stored and re-posted in the future, if necessary.

Alumni Register & Search

Allow alumni to sign-up on your website and add their information to the database. Search for alumni by first/last/maiden/nick-name, graduation year or a *wild card search. Send out email communications to certain year(s), post reunion information, photo galleries and much more. An Excel export feature allows for the creation of mailing lists and manipulation of information.

Blogs

Allow the public to comment on a subject that is setup through our blog component. All comments will wait in a queue until an administrator approves the post, then it will be posted to your visitors.

Board of Education

A complete profile including contact information, election term, special assignments and other vital information at your discretion. Meeting Minutes and Agendas can be archived by year.

Downloads

Upload files and your visitors click to open in a new window. Downloadable documents can have a title, description and/or posting and expiration dates.

Dynamic Forms & Surveys

Make it easy for your visitors and staff to complete necessary online forms and surveys. Create a form and post to your page. Results are compiled and have an Excel export for data archiving and advanced sorting. Add a survey to any page. After your survey is created select the survey and add it to the component. Your visitors will be able to take the survey immediately.



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Employment

Interactive date-sensitive job posting board complete with downloadable applications, job postings, descriptions and contact information.



Event Calendar

Post meetings and events including dates, times, locations and descriptions. Attach relevant documents, forms and photos "on the fly" with one click. Daily, weekly and monthly calendar views are available for selection by your visitors. Select a category to list events from the calendar with a clickable view. Choose the number of upcoming events to be displayed.



Google Search

A search box, located at the top of each page, is always available for users to find content without browsing through your site. Pages, PDFs, Word and many more items are indexed daily for easy retrieval. Since your visitors are familiar with the Google interface it assists them in finding information quickly. The Google Search component will only search your site and not the World Wide Web.



Links

Links will open in a new window. Links can have an image associated with the link (logo or thumbnail).

News

Keep your parents & community informed on the homepage of your site. Post news releases, announcements and other important information including photos and other attachments. Attach a thumbnail image next to each headline. Capability to duplicate news articles throughout entire site where news components exist with just a click. Stories have a title, sub-header and body. Images attached to news stories are automatically resized (if selected).



Photo Gallery & Gallery Grouping

Posting pictures is simplified by not having to use Photoshop to resize images. Photo resizing is built into the system and allows for the image size to be customized when uploading your image. There is no limit on the number of photos posted per gallery. Our gallery grouping component indexes all the galleries within your site and places them in a repository to be viewed in one common area. Display modes include alphabetical by title or newest to oldest along with a title for each gallery.



Podcasts

Ability to upload your podcast file along with a title and description. Podcasts are automatically included in an RSS feed for your visitors. Ability to regenerate the RSS feed immediately for time-sensitive communications.



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Script Window

Allows for embedded advanced coded scripts and language. This is used, for example, to embed Twitter and Facebook feeds into your site. Teachers can use this component to embed education related widgets from other 3rd party websites.



Staff List

Select a department to display staff. Staff names, department, phone numbers, emails are displayed. Click on the staff name to display biography and other information.



Streaming Video

Embed videos easily within any page. Our HTML5 video encoder allows users to upload the raw video in common video formats without having to encode it prior to uploading. Once your video has been uploaded our encoder will create a file that is pliable on all devices regardless of browser type or operating system. Since eSchoolView hosts all videos no advertising or comments will be displayed as with other 3rd party video sharing websites (Google, YouTube, etc.).



Text Window

Copy and paste text into a text window. Attach an image and position (left, center or right aligned). Pictures can be resized (if selected) when uploading.



Quiz Builder

Makes it easy for student to complete necessary quizzes that are automatically graded based upon passing percentage that is determined by the Quiz creator.



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Mobile View

As people rely more on their mobile devices for news and communication, expanding your Web presence requires accessibility on mobile devices. This feature works on Apple's iOS (iPad/iPhone), Blackberry and Android devices and helps keep people connected to your website while on the go. The component ensures your community can access and read up-to date content about your school/organization anywhere.

Mobile Suite reconfigures content on your website to increasing accessibility, legibility and ease of use on many mobile devices. It has a number of convenient features:

- Mobile Suite and your desktop website are always synchronized, so you only need to enter content into eSchoolView's CMS once.
- Content optimization ensures your site displays properly on a multitude of devices – regardless of size or type.
- By simply swiping your finger images slide across your mobile device.
- The software automatically offers to create a shortcut, so the Mobile Suite can be available as an app icon on your device.
- School/organization closings and alerts appear instantly.
- Visitors can easily call your school or organization by tapping on your phone number. Your number will also be stored in their contacts.
- By clicking on the address, visitors will be taken to a map feature where they can follow directions and navigate to your schools/organizations offices.
- Specialized Google Analytics help you keep track of traffic to your Web site.

Overview

eSchoolView employs a custom project management methodology to its development process based upon the Microsoft Solutions Framework (MSF) for Agile Development. This approach is geared towards the fast development of features for customer review and revision. With this approach, our clients can quickly see results and better steer the process being used to develop applications.

During development of your new site you will have access to a beta site to review the development of features and provide feedback on what has been built. This site could be accessed using a private Internet address and may only be accessed by designated employees of your organization.

eSchoolView can only be responsible for adhering to the timetable below if the client provides the information necessary when requested. In the event that the client takes additional time to complete requested items, they must understand that payment terms must still be met.



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Project Deliverables & Due Dates

eSchoolView proposes the following deliverable timetable:

Initial items needed	Sign proposal, collect initial data and complete design questionnaire.
**Timeline starts once client approves concept design.	Return concept design for approval. Apply revisions to concept design, if necessary. Once approved, hand off design to developers.
Weeks 1-5	Site development and access to beta site once ready. Review of features and feedback collected for revisions.
Weeks 6-12	Testing through beta site. Staff training and entering of existing content by eSchoolView into the new site. Launch of website to production servers.

** Once provided by eSchoolView, it is the clients' responsibility to complete the staff & calendar import templates timely as to not affect overall project timeline.



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Project Team & Oversight

Technology

eSchoolView will provide a technologically sophisticated and experienced set of team members to facilitate the development of this project. The lead project architect will be Grant A. Wright. Grant has over 12 years of .NET development experience along with ten plus years of application development experience working for Nationwide Insurance, City of Columbus, JP Morgan Chase, and Franklin County. Grant is certified by Microsoft as a .NET Solutions Developer for web and windows applications and is also certified as a SQL Server Database Administrator. For the past four years he has taught more than 1000 students in .NET applications development and SQL Server as a Microsoft Certified Trainer.

Project Coordinator

The lead project coordinator will be Rob O'Leary. Rob has been working with content managed applications for the past 13 years. For the past seven years his experience includes working with over 400 public K-12 school districts and other educational organizations throughout the United States. In addition he has worked with many government agencies, including the State of Ohio Inspector General's Office, Newark Public Library, Franklin County and Columbus Board of Health.

Additionally, Rob specializes in application training and usability. His past experience with customers makes him well aware of the unique challenges of introducing and acclimating employees with new online products.

Rob's dedication to customer satisfaction and results will assure the successful launch of your new website.



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Education Websites & Software

Maintenance & Support

System Maintenance

The eSchoolView CMS is enhanced every 90 days. Before the enhancement, you will be notified of the pending updates and improvements. During this process the CMS may be unavailable for a short period of time and you will be notified in advance. This enhancement will not affect public access of your website and will be totally transparent to your stakeholders. All existing content on your site will remain intact. The benefits of the maintenance process include:

1. Your content management system will not become obsolete over time as technology changes and features are improved.
2. As Internet browser technologies change eSchoolView will adapt to new methods and programming so all features work correctly.
3. Minor and major version releases are included and are supplied at no additional cost.
4. Enhancements encompass your recommendations along with other customers that use our services throughout footprint.
5. Each release will feature multiple enhancements. These enhancements will include features making it easier to post content, additional components, improved user interface, expanded help systems and videos, etc.

Support

In addition to our Service Level Agreement (SLA) located within this proposal we take great pride in helping our clients. All of our employees have mobile devices that allow for communications to be received 24 hours a day. In addition, dialing our office phone lines will forward to our mobile phones if we are not physically in the office. Our levels of support are detailed below:

1. Tier 1 Support - email support requests are handled within 1 business day. Emails should be sent to support@eSchoolView.com. In addition, there is a support request link in the CMS. Once the request is filled out and submitted, Tier 1 Support will be notified.
2. Tier 2 Support – phone support through our office phone. This support is typically used when there is an issue that needs immediate attention. Issues reported in this manner are typically resolved within an hour and you will be notified if the issue will take longer.
3. Online Issue Tracking System – you will be granted access to our online issue tracking system. This system will be used to record all issues, enhancements and changes to your website. This allows you to track the status on an issue and also includes an automatic email notification when we complete a task.





Hosting Infrastructure

eSchoolView's network infrastructure is detailed below:

eSchoolView also features a Disaster Recovery Site (DR) as of 2013

Offsite Geo-Redundant server facility – mirrored to below infrastructure specifications

Facility Specifications:

- Secure location with keycard access
- Non-secured personnel are required to enter datacenter by escort
- Full CCTV surveillance
- 24x7 server support
- 3 AC units comprised of DataAire and Libert brands – humidity maintained at 45%
- UPS (battery backup) system
- Diesel Generator backup @ 1000 gallon capacity - Generator has auto start and auto power transfer
- State of the art fire suppression system - FM200 Dry suppression
- Located in Columbus, OH - over the Internet Backbone

Network Infrastructure:

- Availability cluster with redundant Dell servers. Data: Dell MD3000i iSCSI SAN (SAN with 15 - 300 Gig 15K SAS drives and 15 - 1 TB 7200 RPM drives) & Dell MD3000i iSCSI SAN (SAN with 12 - 600 Gig 15K RPM SAS drives)
- Virtual Servers: VMware vSphere 4.1 High availability
- Utilization of several backbone providers: Cisco hardware (4507 switch with redundant supervisors and blades) and Cisco routers
- One OC12 (155Mb/sec), Gigabit Ethernet (1000Mb/sec) level fiber connections to the entire Internet through many physical paths - Level 3, WV Fiber, Time Warner
- Utilize cutting edge technology such as PathControl devices by PathScience - Allows for more efficient routing and monitoring of connections
- Windows servers running ESET NOD32 anti-virus protection.
- Firewall security and intrusion detection





Legacy1 (Front Page Server)

Windows 2003 Enterprise

1 CPU

1 Gig of RAM

60 GB HDD

Encoding1 (Adobe Encoding Server)

Windows 2003 Enterprise

1 CPU

3 Gigs of RAM

50 GB HDD

FlashMedia1(Flash Streaming Server)

Windows 2003 Enterprise

1 CPU

3 Gigs of RAM

60 GB HDD

300 GB HDD

SQL1 (SQL 2005 Server)

Windows 2008 R2 Enterprise

4 CPU

12 Gigs of RAM

40 GB system HDD

500 GB Data HDD

Web1 (Web Server)

Windows 2008 R2 Enterprise

2 CPU

8 Gigs of RAM

40 GB system HDD

250 GB Data HDD

Web2 (Web Server)

Windows 2008 R2 Enterprise

2 CPU

8 Gigs of RAM

40 GB system HDD

500 GB Data HDD

Web3 (Web Server)

Windows 2008 R2 Enterprise

2 CPU

8 Gigs of RAM

40 GB system HDD

500 GB Data HDD

FTP1 (Linux FTP Server)

Ubuntu 10.04 LTS

1 CPU

1 Gig of RAM

40 GB system HDD

1 TB Data HDD





Service Level Agreement

In the event of a bug or error, eSchoolView agrees to provide fixes to address them in a timely manner at no cost to the customer. eSchoolView and the customer agree to the following Service Level Agreement (SLA) for addressing bugs and issues (this agreement is not applicable to bugs or errors that occur as a result of a failure of third-party components not developed by eSchoolView).

eSchoolView agrees to make available the following to communicate problems: (1) Support Email Address, (2) Office Phone, (3) Mobile Phone.

Severity 1 Errors:

Definition:

The bug or error causes a critical failure of the site (i.e. broken page(s), error message/codes, etc.).

Actions to be taken:

Notification of the issue will result in either a complete fix within 12 hours, or if that cannot be completed, an explanation outlining the error, proposed fix or potential workaround, if necessary.

Severity 2 Errors:

Definition:

The bug or error causes incorrect information to be displayed or an incorrect page redirect. Pages may display properly or improperly. A severity 2 error is related to the code developed by eSchoolView.

Actions to be taken:

Notification of the issue will result in either a complete fix within 24 hours, or if that cannot be completed, an explanation outlining the error, proposed fix or potential workaround, if necessary.

Severity 3 Errors:

Definition:

The bug or error intermittently causes minor problems with the display or visual appeal of the website, but does not hinder site functionality. A severity 3 error is related to the code developed by eSchoolView.

Actions to be taken:

Notification of the issue will result in either a complete fix within 48 hours, or if that cannot be completed, an explanation outlining the error, proposed fix or potential workaround, if necessary.





Education Websites & Software

Source Code Guarantee

Upon request, eSchoolView will provide the client with a backup copy of your source code at site launch subject to the ratification of a licensing agreement with the following restrictions/terms:

1. Source code will be retained as a backup copy and only used in case eSchoolView ceases to exist as a business in the state of Ohio.
2. Source code, database and accompanying files will not be sold, leased, transferred or shared with any other organization or entity and will remain confidential. Should eSchoolView cease to exist as a business in the state of Ohio you may utilize a web developer of your choice to support the product.
3. Content entered by the client is owned by the client and not by eSchoolView.
4. Each party agrees to keep confidential all information disclosed to it by the other party and to protect the confidentiality of all data, source code, files, etc.
5. Upon request, eSchoolView will release source code for updates to the CMS engine as they are released.



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Confidentiality Statement

eSchoolView will not, during or subsequent to the term of this proposed work relationship, use the client's confidential information for any purpose whatsoever other than the performance of services on your behalf or disclose any confidential information to any third party. eSchoolView further agrees to take all reasonable precautions to prevent any unauthorized disclosure of all confidential information provided to it in connection with this project.

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Contract contents shall not be shared with outside parties without the expressed permission of eSchoolView



Education Websites & Software

References

Bardstown City Schools
Roman Hardin
www.btown.k12.ky.us
(502) 331-8801
Project: eSchoolView Redesign

Dublin City Schools
Doug Baker
www.dublinschools.net
(614) 764-5913
Project: eSchoolView Redesign

Kentucky School Board Association
Brad Hughes
www.ksba.org
(859) 797-2297
Project: eSchoolView Redesign

Notre Dame-Cathedral Latin
Eric Hodges
www.ndcl.org
(440) 279-1076
Project: eSchoolView Redesign

Scott County School District #2
Scott Borden
www.scsd2.k12.in.us
(812) 752-8977
Project: eSchoolView Redesign

Bethel Park
Vicki Flotta
www.bpsd.org
(412) 854-8438
Project: eSchoolView Redesign

Garfield Heights City Schools
Shari Bailey
www.garfieldheightscityschools.com
(216) 662-2800 ext. 8601
Project: eSchoolView Redesign

Manchester Local Schools
Josh Cracraft
www.mlsd.us
(937) 549-4777
Project: eSchoolView Redesign

Pennsylvania Association for Middle Level Education
Anneliese Ledebur
www.pmsaweb.org
(814) 827-2715
Project: eSchoolView Redesign

Shaker Heights Schools
Peggy Caldwell
www.shaker.org
(216) 295-4309
Project: eSchoolView Redesign



Billing & Payment Terms

Admin Suite one time design & server setup fee - \$2,260.00

Monthly fee of \$288.00* that includes maintenance, hosting and support: (Billed annually)

- **eSchoolView Subscription**
 - Maintenance updates performed every 90 days
 - Web, database and video hosting
 - Automated daily backups of website files and database information
- **Training**
 - Initial training and periodic training sessions
 - Five hours of training per contract year
 - Unlimited video/PDF help available through eSchoolView
- **Support**
 - Email Support - emails returned within one business day
 - Phone support – direct support line to project developer if critical issue or error
 - Access to our built in Online Support button to report enhancements, issues and related bugs
 - * Web hosting is E-Rate Priority 1 Eligible at 75% (SPIN Number 143033559)

Payment Terms: Contract through June 30, 2019

- 100% of one time setup fee due at project initiation
- Prorated maintenance, hosting and support through June 30, 2014 due at project initiation
- 12 months of maintenance, hosting and support due on or after July 1 of contract year

Project Approval

This proposal shall serve as a contract between the parties once memorialized by the signatures of both eSchoolView and Field Local Schools, below.

12/11/2014

Date

Rob O'Leary
eSchoolView

David Hethinger

Printed Name

Signing Authority
Field Local Schools



MANDATORY

TRANSPORTATION

Transportation between home area and school will be provided for each resident child attending a State-approved, nonpublic school in accordance with O.R.C. §3327.01. Transportation for students experiencing homelessness will be provided in accordance with the McKinney-Vento Act, 42 U.S.C. §11431 et seq.

General Provisions

- A. All provisions of law, State Department of Education regulations, and local Board of Education regulations pertaining to transportation shall be in effect and shall be applied uniformly to all resident students.
- B. All determination of distances shall be made by authorized Board personnel, and such determination shall govern the application of these policies.
- C. All determinations of distance shall be by the closest dedicated route and shall be to the edge of the school lot line from the edge of the home lot line.
- D. The supervision of students while riding the bus is the direct responsibility of the driver. Transportation will be denied to students whose conduct is such as to disturb good order and discipline. Such students will be referred to the appropriate principal for such other discipline as may be deemed necessary. The safety of all the students must be the primary concern in such instances.
- E. No ineligible student may be transported at any time without specific authorization from the Superintendent or his/her designee. There is no provision in law for the transportation of ineligible students with or without payment of fees.
- F. All exceptions will be granted for a period of one year only and will be reviewed on an annual basis.
- G. Exceptions granted by the Administration will be documented in writing, including rationale for exceptions, to the Board for informational purposes only.
- H. All students must ride their regularly scheduled bus to and from school unless they have a written request from their parent or legal guardian describing an emergency or unusual situation. This note must be presented to the building principal on the morning of the request.
- I. No student can be transported outside of the attendance area for his/her school. In an emergency situation, the student can be transported to another location in the attendance

area. The student will be dropped off at the established stop closest to the location that is desired.

School Bus Transportation Program

In accordance with the standards prescribed by the Ohio Department of Education, the Board shall present a school bus riding program to all students in Kindergarten through third grade who are offered bus transportation. Students in Kindergarten through third grade that transfer into the school system will also be provided bus safety instruction. The program shall consist of instruction in bus rider behavior, school bus safety, and the potential problems and hazards associated with school bus ridership.

Students Experiencing Homelessness

- A. Transportation shall be provided homeless children and youth to and from the child's school of origin, if requested by the child's parent or guardian or the liaison on behalf of an unaccompanied youth.
- B. For transportation other than to the school of origin, transportation services shall be provided homeless children and youth that are comparable to services offered to other students.
- C. The District shall work to eliminate transportation issues that act as barriers to the enrollment of homeless children.

Bus Routes and Bus Stop Restrictions

Bus routes and bus stops will be established on roads that are under federal, state, county, and township jurisdiction. School transportation vehicles will not be routed over undedicated roads, private roads and private gated roads or into cul-de-sac roadways unless approved by the Superintendent for the purpose of efficiency, safety and to overcome logistical challenges.

LEGAL REFS: 42 U.S.C. §11431 et seq.; O.R.C. §§3327.01; 3327.16

Adopted: November 21, 2016

Revised: September 11, 2017

Field Local Schools			
Activity Treasurer's Report			
Activity: Brimfield Agency		2017-2018	
Building: Brimfield Elementary		Fund No., 022-9001	
Sponsor: Barbara Werstler, Principal			
Receipts	Dollar Amounts Only	Beginning Balance	\$6,157.48
		\$	
		\$	
		\$	
		\$	
1690 Other	Vending		\$200.00
		\$	
		\$	
Total Receipts		\$	200.00
Total Receipts plus Balance		\$	6,357.48
Expenses	Dollar Amounts Only		
2211-510	Imp Inst/Supp/Tchr Mtg-Non Inst	\$	2,000.00
2211-640	New Equipment	\$	1,000.00
2211-511	Inst. Supplies	\$	2,000.00
		\$	
		\$	
		\$	
		\$	
		\$	
Total Expenses		\$	5,000.00
Receipts minus Expenses		\$	1,357.48
Activity Secretary		Sponsor	
Building Principal	signature <i>Barbara Werstler</i>	signature	6/12/2017
Superintendent	signature <i>[Signature]</i>	Date:	

Suffield Student Fees
009-9002

5135.1

Field Local Schools Activity Treasurer's Report			
Activity: 009 Accounts		Date: 2017-2018yr.	
Building: Suffield Elementary		Fund No.: 009-9002	
Sponsor: Shawn Bookman, Principal			
Receipts:	Dollar Amounts Only	Beginning Balance	\$7,462.92
Student School Fees	Grade 1	\$	5,103.00
	Grade 2	\$	6,032.00
	Grade 3	\$	5,856.00
	Grade 4	\$	7,029.00
	Grade 5	\$	7,752.00
	Grade K	\$	5,355.00
Total Receipts		\$	37,127.00
Total Receipts plus Balance			\$44,589.92
Expenses:	Dollar Amounts Only		
009-1110-519-9002-000000-100-01-000	Grade 1	\$	5,103.00
009-1110-519-9002-000000-200-02-000	Grade 2	\$	6,032.00
009-1110-519-9002-000000-300-03-000	Grade 3	\$	5,856.00
009-1110-519-9002-000000-400-04-000	Grade 4	\$	7,029.00
009-1110-519-9002-000000-500-05-000	Grade 5	\$	7,752.00
009-1110-519-9003-000000-900-14-000	Grade K	\$	5,355.00
Total Expenses		\$	37,127.00
Receipts minus Expenses			\$7,462.92
Activity Secretary			
Building Principal		Sponsor	
Superintendent		Date: 05/26/2016	
		Date:	

FIELD LOCAL SCHOOLS
Activity Statement of Purpose

Activity Name 009 Accounts (Workbook Fees) Date 6/05/17

Building Suffield Elementary Fund No. 009-9002

Sponsor Shawn Bookman

Please **TYPE** the four (4) parts of your Activity Statement of Purpose as follows:

1. Reason for activity's existence: The 009 fund is an activity that is designed to support the educational process.
2. Activity's Aspirations: The principal will annually collect board approved school fees from eligible students to be used in the purchasing of workbooks and consumable activities, programs, assessments and supplies for the students to use and participate in throughout the school year.
3. Future Goals: The fund would like to continue to support the educational process.
4. Means through which goals and aspirations will be achieved: The school will collect board approved school fees from eligible students to purchase workbooks and consumables for the students to use throughout the school year.

Sponsor  Date 6/05/17

Superintendent  Date _____

FIELD LOCAL SCHOOLS
Activity Statement of Purpose

Activity Name Public School Support Date 6/05/17

Building Suffield Elementary Fund No. 018-9002

Sponsor Shawn Bookman

Please **TYPE** the four (4) parts of your Activity Statement of Purpose as follows:

1. Reason for activity's existence: The Public School Support fund is an activity that is designed to support the educational process and the betterment of the student body.
2. Activity's Aspirations: The principal will sponsor annually various fundraisers including, but not limited to, magazine sales, y-ties, art to remember, muffin/cookie sale, pictures, jump rope club, yearbook, art, Leader in Me, etc. The fund will also receive donations from various organizations such as, but not limited to: Kmart, Target, School Pop, and personal donations.
3. Future Goals: The fund would like to continue to support the educational process and the betterment of the student body with funding for items of instruction, inservice opportunities (including meals) for staff, classroom supplies, non-instructional supplies, classroom/office furniture and equipment, field trips, incentives, student rewards, school spirit shirts, programing, and other activities.
4. Means through which goals and aspirations will be achieved: Students will work actively on activities and fund raisers.

Sponsor  Date 6/05/17

Superintendent  Date _____

Suffield Agency
022-9002
5135.1

**Field Local Schools
Activity Treasurer's Report**

Activity: Suffield Agency	Date: 2017-18 Yr.
Building: Suffield Elementary	Fund No.:022-9002
Sponsor: Shawn Bookman, Principal	

Receipts:	Dollar Amounts Only	Beginning Balance	\$	5,715.34
			\$	
			\$	
			\$	
			\$	
1690 Other	Vending		\$	120.00
			\$	
			\$	
Total Receipts			\$	120.00
Total Receipts plus Balance			\$	5,835.34

Expenses:	Dollar Amounts Only			
2211-510	Imp Inst/Supp/Tchr Mtg-Non Inst	\$		2,000.00
2211-640	New Equipment	\$		1,000.00
2211-511	Inst. Supplies	\$		2,000.00
		\$		
		\$		
		\$		
		\$		
		\$		
Total Expenses			\$	5,000.00
Receipts minus Expenses			\$	835.34

Activity Secretary	Sponsor
Building Principal	signature
	Date: 06/05/2017
Superintendent	signature
	Date:

FIELD LOCAL SCHOOLS
Activity Statement of Purpose

Activity Name Agency Fund Date 6/05/17

Building Suffield Elementary Fund No. 022-9002

Sponsor Shawn Bookman

Please **TYPE** the four (4) parts of your Activity Statement of Purpose as follows:

1. Reason for activity's existence: This agency fund is designed to allow staff members inservice opportunities and incentives that will enhance learning for all students. It also exists to provide resources for the inservices, meals, equipment, and supplies as needed for teacher and student growth.
2. Activity's Aspirations: The staff will have vending machines in the lounge to supplement the reasons for the fund.
3. Future Goals: To promote inservice opportunities for the staff that will enhance learning for all students.
4. Means through which goals and aspirations will be achieved: The staff will work to support the fund through the purchase of items through the vending machines.

Sponsor  Date 06/05/17

Superintendent  Date _____

**FIELD MIDDLE SCHOOL ACTIVITY
PROPOSED BUDGET
009-9004**

6/15/2017

5135.1

Activity: Student Fees
Building: Middle School
Sponsor: Susan Blake, Principal

Date: 2017-2018 Yr.
Fund No: 009-9004

Receipts:	Beginning Balance	\$0.00
009-1790-9004-000000-600	Grade 6 Class Fees	\$12,000.00
009-1790-9004-000000-700	Grade 7 Class Fees	\$11,151.00
009-1790-9004-000000-800	Grade 8 Class Fees	\$10,289.00
	estimated loss due to waived fees	-\$11,135.52
	Total Receipts	\$22,304.48
	Total Receipts Plus Balance	\$22,304.48
Expenses:		
009-1120-519-9004-000000-600-0	Grade 6 Class Materials	\$12,000.00
009-1120-519-9004-000000-700-0	Grade 7 Class Materials	\$11,151.00
009-1120-519-9004-000000-800-0	Grade 8 Class Materials	\$10,289.00
	Total Expenses	\$33,440.00
	Receipts Minus Expenses	-\$11,135.52

Advisor

Date

Building Principal

signature

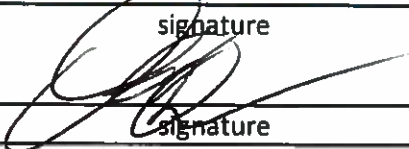


Date

6-17-17

Superintendent

signature



Date

FIELD MIDDLE SCHOOL
ACTIVITY PROPOSED BUDGET
018-9004

RMS Principal West
018-9004

6/15/2017

5135.1

Activity: Public School Support

Date: 2017-2018Yr.

Building: Middle School

Fund No: 018-9004

Sponsor: Susan Blake, Principal

Receipts:	Beginning Balance	\$6,523.39
018-1890-9004-000000-000	Other Middle School Principal	\$3,000.00
	Magazine Sale and Spiritwear	\$1,200.00
	Lifetouch - Yearbook	\$2,400.00
	Lifetouch - Photos	\$1,700.00
	Concessions - volleyball, basketball	\$2,700.00
	Corporate Donations (Target, General Mills)	\$500.00
	Total Receipts	\$11,500.00
	Total Receipts Plus Balance	\$18,023.39

Expenses:

018-2421-461-9004-000000-004-00-000	Printing and Binding	
018-1120-510-9004-000000-004-00-000	Non Instructional Supply	\$3,000.00
018-1120-511-9004-000000-004-00-000	Instructional Supply	\$3,000.00
018-2421-510-9004-000000-004-00-000	Principal Supply	\$2,000.00
018-2421-559-9004-000000-004-00-000	Items to Resale	\$5,000.00
018-1120-640-9004-000000-004-00-000	Classroom New Equipment	\$2,000.00
018-2421-640-9004-000000-004-00-000	Principal New Equipment	\$2,000.00
018-1120-740-9004-000000-004-00-000	Classroom Replacement Equip.	
018-2211-840-9004-000000-004-00-000	Staff Membership Fees	
018-2421-840-9004-000000-004-00-000	Principal Membership Fees	
	Total Expenses	\$17,000.00
	Receipts Minus Expenses	\$1,023.39

Advisor

Date

Building Principal

signature

Susan Blake

6-21-17

Date

Superintendent

signature

[Signature]

Date

signature

MS Agency
022-9004

5135.1

Date: 2017-2018 Yr.

Building: Middle School

Fund No: 022-9004

Sponsor: Susan Blake, Principal

Receipts: Dollar Amounts Only

Beginning Balance

\$3,634.78

022-1710-9004-000000-004

Classroom Supplies - calculators (resale)

\$500.00

022-1851-9004-000000-000

Vending Machines

\$1,500.00

Total Receipts

\$2,000.00

Total Receipts Plus Balance

\$5,634.78

Expenses: Dollar Amounts Only

022-2211-510-9004-000000-004-00-000

Instruct. Staff Supply

\$1,500.00

022-1120-510-9004-000000-004-00-000

Non-Instructional Supply

\$2,000.00

022-1120-511-9004-000000-004-00-000

Student Items for Resale

\$500.00

022-2211-740-9004-000000-004-00-000

Imp Inst. Staff Replace Equipment

\$1,500.00

Total Expenses

\$5,500.00

Receipts Minus Expenses

\$134.78

Advisor

Date

Building Principal

signature

signature
Susan Blake

6-21-17
Date

Date _____

Superintendent

signature

signature

signature

Date

signature

6/15/2017

**FIELD MIDDLE SCHOOL
ACTIVITY PROPOSED BUDGET
200-9???**

Activity: National Junior Honor Society

Date: 2017-2018 Year

Building: Middle School

Fund No: 200-????

Sponsor: Laura Goldman

Purpose and Goals of Group:

To foster and recognize scholarship, service, leadership, character, and citizenship.

Receipts:	Beginning Balance	\$0.00
200-9217	Fall Fundraiser	\$1,000.00
	Spring Fundraiser	\$1,100.00
	Dues	\$400.00
	NJHS Shirts	\$400.00
	Total Receipts	\$2,900.00
	Total Receipts Plus Balance	\$2,900.00
Expenses:		
200-????????????	NJHS Supplies & Needs	\$1,000.00
	School & community support	\$1,000.00
	Shirts	\$400.00
	Total Expenses	\$2,400.00
	Receipts Minus Expenses	\$500.00

Advisor

Laura Goldman

signature

Date

6-15-17

Building Principal

Susan Blake

signature

Date

6-16-17

Superintendent

[Signature]


signature

Date

Memo

To: Todd Carpenter
From: Susan Blake
cc: Lori Grund
Date: June 16, 2017
Re: Request for Activity Account numbers for National Junior Honor Society

Please accept this as a request to operate and run fundraisers for the Middle School National Junior Honors Society. We will foster and recognize leadership, scholarship, service, character and citizenship as a charter member of the National Honor Society. Please supply the appropriate account numbers.


Susan Blake

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2017-18**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Thurs., June 1, 2017. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Drama Club School Building High School
Purpose of Organization Artistic expression & successful performances as a team

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Fall and Spring ticket sales</u>	\$ <u>4000</u>
b. <u>Advertising</u>	\$ <u>300</u>
c. <u>Concession Sales including</u>	\$ <u>1000</u>
d. <u>sale of donated goods</u>	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>5300</u>
Beginning Balance (July 1)	\$ <u>4447.89</u>
Total Revenue + Beginning Balance	\$ <u>9747.89</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Cash Advances</u>	\$ <u>1000</u>
b. <u>Sound equipment</u>	\$ <u>1200</u>
c. <u>Royalties/scripts</u>	\$ <u>2500</u>
d. <u>lighting needs</u>	\$ <u>500</u>
e. <u>costume rental</u>	\$ <u>500</u>
f. <u>Musical Accompaniment</u>	\$ <u>450</u>
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>6150.00</u>
Anticipated End-of-Year Balance	\$ <u>3597.89</u>

Advisor [Signature]
Principal [Signature]
Superintendent [Signature]
Treasurer [Signature]

Date _____
Date 6-9-17
Date _____
Date _____

French Club
200-9205

**FIELD LOCAL SCHOOL DISTRICT
 ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
 SCHOOL YEAR 2017-18**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before **Thurs., June 1, 2017**. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name French Club School Building High School
 Purpose of Organization _____

There will be no French Club for 2017 - 2018 school year

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. _____	\$ _____
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
<i>N/a</i>	
Total Revenue	\$ _____
Beginning Balance (July 1)	\$ _____
Total Revenue + Beginning Balance	\$ <u>0</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. _____	\$ _____
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
<i>N/a</i>	
Total Estimated Expenditures	\$ <u>0</u>
Anticipated End-of-Year Balance	\$ _____

Advisor Meredith Stratton
 Principal W. K. Gregory
 Superintendent [Signature]
 Treasurer [Signature]

Date 8/27/17
 Date _____
 Date _____
 Date _____

MS Technology

FIELD MIDDLE SCHOOL ACTIVITY
PROPOSED BUDGET

200-9213

6/15/2017

200-9213

Activity: MS Technology Fund

Date: 2017-2018 Year

Building: Middle School

Fund No: 200-9213

Susan Blake

Receipts:	Beginning Balance	\$0.00
200-9213	Donations	\$3,000.00
	School Fundraisers	\$3,000.00
	Total Receipts	\$6,000.00
	Total Receipts Plus Balance	\$6,000.00
Expenses:		
200-2225-644-9213-004	Technology needs	\$6,000.00
	Total Expenses	\$6,000.00
	Receipts Minus Expenses	\$0.00

Advisor

Date

Building Principal

Date

Superintendent

Date

signature

signature

signature

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2017-18**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before **Thurs., June 1, 2017**. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Student Council School Building HS

Purpose of Organization Homecoming & community service

Provide a safe and positive community for students, staff and community.

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Homecoming 2016</u>	\$ <u>6,000.00</u>
b. <u>community services</u>	\$ <u>100.00</u>
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ _____
Beginning Balance (July 1)	\$ _____
Total Revenue + Beginning Balance	\$ _____

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Homecoming Supplies</u>	\$ <u>5,000.00</u>
b. <u>Community Service Supplies</u>	\$ <u>1,000.00</u>
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>6,000.00</u>
Anticipated End-of-Year Balance	\$ <u>16,742.77</u>

Advisor Emily Dreger

Date 6/5/17

Principal [Signature]

Date 6-9-17

Superintendent [Signature]

Date _____

Treasurer [Signature]

Date _____

MS Student Council

200-9217

6/15/2017

FIELD MIDDLE SCHOOL
ACTIVITY PROPOSED BUDGET
200-9217

Activity: Student Council

Date: 2017-2018 Year

Building: Middle School

Fund No: 200-9217

Sponsor: Bonnie Schuck

Receipts:	Beginning Balance	\$3,342.53
200-9217	Spring Fundraiser	\$2,000.00
	Fall Fundraiser	\$2,000.00
	Total Receipts	\$4,000.00
	Total Receipts Plus Balance	\$7,342.53
Expenses:		
200-4610-891-9217-000000-004-00-000	Technology for classrooms	\$2,000.00
	School & community support	\$1,200.00
	Academic needs	\$1,000.00
	Council supplies	\$500.00
	Classroom supplies	\$1,500.00
	Cost of fundraisers	\$1,000.00
	Total Expenses	\$7,200.00
	Receipts Minus Expenses	\$142.53

Advisor

Bonnie Schuck

Date

6-15-17

signature

Building Principal

Susan Blake

Date

6-16-17

signature

Superintendent

[Signature]

Date

signature

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2017-18**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Thurs., June 1, 2017. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name National Honor Society School Building High School

Purpose of Organization The National Honor Society encourages students to maintain high moral and scholastic standards by honoring them with membership in NHS and by providing positive role models for underclassmen. We encourage scholarship, leadership, + serv

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>NHS Stoles</u>	\$ <u>500.00</u>
b. <u>Donations</u>	\$ <u>2,500</u>
c. <u>Fundraisers</u>	\$ <u>2,500</u>
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>5,500.-</u>
Beginning Balance (July 1)	\$ _____
Total Revenue + Beginning Balance	\$ <u>5,500.-</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Chapter Affiliation</u>	\$ <u>385.00</u>
b. <u>NHS Stoles</u>	\$ <u>500.00</u>
c. <u>NHS Ceremony Expenses - postage supplies</u>	\$ <u>600.00</u>
d. <u>- Pins</u>	\$ <u>250.00</u>
e. <u>- Invitations</u>	\$ <u>100.00</u>
f. <u>- Yellow Roses</u>	\$ <u>150.00</u>
g. <u>Banquet Expenses</u>	\$ <u>700.00</u>
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>2,985.00</u>
Anticipated End-of-Year Balance	\$ <u>2,515.00</u>

Advisor Constance J. Tenney

Date 6/5/2017

Principal [Signature]

Date 6-6-17

Superintendent [Signature]

Date _____

Treasurer [Signature]

Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2017-18**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Thurs., June 1, 2017. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Teen Institute School Building High School
Purpose of Organization to promote healthy living and abstinence from alcohol & drugs.

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Winter Formal</u>	\$ <u>2,000</u>
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>2000.00</u>
Beginning Balance (July 1)	\$ <u>1523.91</u>
Total Revenue + Beginning Balance	\$ <u>3523.91</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Winter Formal</u>	\$ _____
b. <u>Security</u>	\$ <u>1,000.00</u>
c. _____	\$ <u>1,100.00</u>
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. <u>Prom Assembly</u>	\$ <u>500.00</u>
h. <u>Speakers</u>	\$ <u>400.00</u>
i. <u>500 Giveaways</u>	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>2,000.00</u>
Anticipated End-of-Year Balance	\$ <u>1503.91</u>

Advisor V. Dill
Principal C. H. [Signature]
Superintendent [Signature]
Treasurer [Signature]

Date 6/7/17
Date 6-8-17
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2017-18**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Thurs., June 1, 2017. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Yearbook School Building H.S.
Purpose of Organization To produce the school's yearbook

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Ad Sales</u>	\$ <u>6500</u>
b. _____	\$ _____
c. <u>Book Sales</u>	\$ <u>8250</u>
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>14,750</u>
Beginning Balance (July 1)	\$ <u>3,378</u>
Total Revenue + Beginning Balance	\$ <u>18,128</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Yearbook Printing</u>	\$ <u>15000</u>
b. <u>Shipping</u>	\$ <u>800</u>
c. <u>Course Materials</u>	\$ <u>200</u>
d. <u>Workshops / Clinics</u>	\$ <u>100</u>
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>16,100</u>
Anticipated End-of-Year Balance	\$ <u>2,028</u>

Advisor Christine Burke
Principal C. H. H.
Superintendent [Signature]
Treasurer [Signature]

Date 6/1/17
Date 6-9-17
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2017-18**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Thurs., June 1, 2017. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Freshman Class School Building High School
Purpose of Organization Fundraising Activities for their Senior prom-

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Middle School Dance (x2)</u>	\$ <u>2,000</u>
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>2,000</u>
Beginning Balance (July 1)	\$ <u>1,000</u>
Total Revenue + Beginning Balance	\$ <u>3,000</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. _____	\$ _____
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>3,000</u>
Anticipated End-of-Year Balance	\$ _____

Advisor V. DaleDate 6/7/17Principal [Signature]Date 6-5-17Superintendent [Signature]

Date _____

Treasurer [Signature]

Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2017-18**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Thurs., June 1, 2017. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Sophomore Class School Building High School
Purpose of Organization To raise money for prom

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>lanterns</u>	\$ <u>100</u>
b. <u>jeans days</u>	\$ <u>500</u>
c. <u>donations</u>	\$ <u>500</u>
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>1100</u>
Beginning Balance (July 1)	\$ <u>1091</u>
Total Revenue + Beginning Balance	\$ <u>2191</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>deposit for prom</u>	\$ <u>2000</u>
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>2000</u>
Anticipated End-of-Year Balance	\$ <u>191</u>

Advisor Bonnie Schuck
Principal Mike Geraghty
Superintendent [Signature]
Treasurer [Signature]

Date _____
Date _____
Date _____
Date _____

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2017-18**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Thurs., June 1, 2017. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Junior Class of 2019 School Building High School
Purpose of Organization To generate funds for prom.

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Hat Day</u>	\$ <u>500</u>
b. <u>Sub Sandwich</u>	\$ <u>1000</u>
c. <u>Honoring Festival</u>	\$ <u>500</u>
d. <u>Tailgate</u>	\$ <u>1000⁰⁰</u>
e. <u>Ticket Sales</u>	\$ <u>10,500</u>
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>13,500</u>
Beginning Balance (July 1)	\$ <u>1026.00</u>
Total Revenue + Beginning Balance	\$ <u>14,526</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Food</u>	\$ <u>10,000</u>
b. <u>Decorations</u>	\$ <u>1,000 500</u>
c. <u>T-shirts for Prom</u>	\$ <u>2,500</u>
d. <u>Guest Needs</u>	\$ <u>400</u>
e. <u>Gift Bags</u>	\$ <u>100</u>
f. <u>Security</u>	\$ <u>150</u>
g. <u>DJ</u>	\$ <u>1176</u>
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>14526</u>
Anticipated End-of-Year Balance	\$ <u>0</u>

Advisor Danielle Underwood
Principal [Signature]
Superintendent [Signature]
Treasurer [Signature]

Date 6/6/17
Date 6-9-17
Date _____
Date _____

Senior Class of 2018
200 - 9258

FIELD LOCAL SCHOOLS
ACTIVITY ACCOUNT PURPOSE AND BUDGET
FOR SCHOOL YEAR 2017/2018

DIRECTIONS: This form must be filed with the Treasurer's Office on or before **May 15** of each year. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included here.

School: Field High School **Name of Activity** Senior Class

Definition and Description of Group: Class of 2018

Purpose and Goals of Group: Plan and organize activities for the Senior Class, plan, organize and produce the graduation ceremony for Field High School.

PLANNED FUND RAISERS INCOME

Description	Estimated Revenue
a. Graduation Fees \$50 dollars each - approx 200 students	\$ 10000.00
b. Powder Puff T- Shirts 50 @ \$3	\$ 150.00
c. Senior Video 50 @ \$10	\$ 500.00
d. Admissions	\$ 500.00
e. Field Trips	\$ 2000.00
f.	\$
g.	\$
h.	\$
i.	\$ 13150.00
Total Revenue	\$ 13150.00
Beginning Balance (July 1)	\$ 1500.00
Total Revenue + Beg. Balance	\$ 14650.00

PLANNED EXPENDITURES

Description	Estimated Expenses	
a. Powder Puff T-shirts	\$ 500.00	
b. Postage	\$ 200.00	
c. Senior T-shirt	\$ 600.00	
d. E.J. Thomas Hall	\$ 5000.00	
e. Akron / Canton Stage Labor (E.J. Thomas prod crew)	\$ 1400.00	
f. Window Box Florist - flowers for graduation	\$ 200.00	
g. Harris Trophy - Awards	\$ 200.00	
h. AA Blueprint	\$ 400.00	
i. ARS Video - Senior Video	\$ 800.00	
j. Graduation Expenses - Diplomas, covers & misc.	\$ 4650.00	4650
k. Field Trips/Gifts	\$ 700.00	
l.	\$	
Total estimated Expenditures	\$ 14650.00	
Anticipated End-of-Year Balance	\$ 0.00	

Advisors George W. Wetzel & Ashley Mauger

Date 6/6/2017

Principal 

Date 6-9-17

Supterintendent 

Date _____

Treasurer 

Date _____

MS/HS Ski Club

300-9311

FIELD MIDDLE SCHOOL ACTIVITY
PROPOSED BUDGET

6/15/2017

300-9311

Activity: MS/HS SKI CLUB

Building: Middle School

Susan Blake

Date: 2017-2018 year

Fund No: 300-9311

Receipts:	Beginning Balance	\$2,118.30
300-9311	Transportation Fee 25 students x \$20.00	\$500.00
	Total Receipts	\$500.00
	Total Receipts Plus Balance	\$2,618.30
Expenses:		
300-4559-430-9311-000000-005-00-000	Transportation costs 4th year of surplus	\$1,500.00
	Total Expenses	\$1,500.00
	Receipts Minus Expenses	\$1,118.30

Advisor

Heidi Nichols

Date

6-15-17

Building Principal

Susan Blake

signature

Date

6-16-17

Superintendent

[Signature]

signature

Date

signature

**FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2017-18**

DIRECTIONS: This form must be filed with the Treasurer's Office on or before **Thurs., June 1, 2017**. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Athletics School Building High School
Purpose of Organization _____

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Gate Admissions</u>	\$ <u>65,000</u>
b. _____	\$ _____
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>65,000</u>
Beginning Balance (July 1)	\$ <u>816.89</u>
Total Revenue + Beginning Balance	\$ <u>65,816.89</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Travel</u>	\$ <u>6,000</u>
b. <u>Supplies</u>	\$ <u>21,400</u>
c. <u>Officials</u>	\$ <u>23,000</u>
d. <u>Dues/Fees</u>	\$ <u>9,000</u>
e. <u>Postage</u>	\$ <u>200</u>
f. <u>Awards</u>	\$ <u>1,000</u>
g. <u>Reconditioning</u>	\$ <u>5,000</u>
h. <u>New Equipment</u>	\$ <u>2,000</u>
i. <u>Security</u>	\$ <u>2,100</u>
j. <u>Repair/Maintenance</u>	\$ <u>1,000</u>
k. <u>Misc.</u>	\$ <u>2,000</u>
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>72,700</u>
Anticipated End-of-Year Balance	\$ <u>-6,883.11</u>

Advisor [Signature] Date 9/1/17
Principal [Signature] Date 01 SEP 2017
Superintendent _____ Date _____
Treasurer _____ Date _____

FIELD LOCAL SCHOOL DISTRICT
ACTIVITY ACCOUNT PURPOSE & BUDGET STATEMENT
SCHOOL YEAR 2017-18

DIRECTIONS: This form must be filed with the Treasurer's Office on or before Thurs., June 1, 2017. The receipts and expenditure estimates may be revised as plans change. If you submit a revised form, print **REVISION** on the top. You may not make school commitments for fund raisers or expenditures unless they are included on this form.

Activity Group Name Operations School Building ADM
Purpose of Organization Staff Development - Grounds Improvement

PLANNED FUND RAISERS/INCOME

Description	Estimated Revenue
a. <u>Parking Pass Sales 018-1833-9008</u>	\$ <u>5600</u>
b. <u>Scrap Recycle 018-1890-9208</u>	\$ <u>1500</u>
c. _____	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
Total Revenue	\$ <u>7100</u>
Beginning Balance (July 1)	\$ <u>41,672.83</u>
Total Revenue + Beginning Balance	\$ <u>48,772.83</u>

PLANNED EXPENDITURES

Description	Estimated Expenses
a. <u>Staff Development</u>	\$ <u>1500</u>
b. <u>Equipment & Tools Grants</u>	\$ <u>20,000</u>
c. <u>District Wide Grounds</u>	\$ _____
d. _____	\$ _____
e. _____	\$ _____
f. _____	\$ _____
g. _____	\$ _____
h. _____	\$ _____
i. _____	\$ _____
j. _____	\$ _____
k. _____	\$ _____
l. _____	\$ _____
Total Estimated Expenditures	\$ <u>21,500</u>
Anticipated End-of-Year Balance	\$ <u>27,272.83</u>

Advisor Jason Vancura
Principal _____
Superintendent _____
Treasurer _____

Date 6/2/17
Date _____
Date _____
Date _____

Field Local Schools		
Activity Treasurer's Report		
Activity: 009 Accounts		2017-2018
Building: Brimfield Elementary		Fund No: 009-9001
Sponsor: Barbara Werstler, Principal		
Receipts	Dollar Amounts Only	Remaining Balance \$
Student School Fees	Grade 1	\$7,584.00
	Grade 2	\$9,048.00
	Grade 3	\$9,120.00
	Grade 4	\$8,613.00
	Grade 5	\$10,593.00
	Grade K	\$5,900.00
Total Receipts		\$50,858.00
Free and Reduced Lunch Deduction		\$19,326.04
Total Receipt Minus Free and Reduced Lunch		\$31,532.00
Expenses	Dollar Amounts Only	
009-1110-519-9001-000000-100-01-000	Grade 1	\$7,584.00
009-1110-519-9001-000000-200-02-000	Grade 2	\$9,048.00
009-1110-519-9001-000000-300-03-000	Grade 3	\$9,120.00
009-1110-519-9001-000000-400-04-000	Grade 4	\$8,613.00
009-1110-519-9001-000000-500-05-000	Grade 5	\$10,593.00
009-1110-519-9003-000000-900-14-000	Grade K	\$5,900.00
Total Expenses		\$50,858.00
Receipts minus Expenses		\$31,532.00
Activity Secretary		
Sponsor		
Building Principal	signature <i>Barbara Werstler</i>	signature <i>6/12/17</i>
Superintendent	signature <i>[Signature]</i>	
	signature	6/12/2017

**Field Local Schools
Activity Treasurer's Report**

Activity: Public School Support

Date: 2016-2017 Yr.

Building: Suffield Elementary

Fund No.: 018-9002

Sponsor: Shawn Bookman, Principal

Receipts: Dollar Amounts Only		Beginning Balance	\$21,889.60
Student Purchase Serv.	Camp (5th Grade/Field Trip)	\$	8,770.00
1621 Sales	Magazines	\$	8,139.00
	Memory Books	\$	1,000.00
	Pictures	\$	2,000.00
	Pencil Machine	\$	700.00
	Leadership Day	\$	1,800.00
	Art To Remember	\$	408.00
1690 Other	Donations	\$	1,000.00
	Total Receipts	\$	23,817.00
	Total Receipts plus Balance		\$45,706.60

Expenses: Dollar Amounts Only			
1110-410	Prof. Services (Assemblies, Leader in Me)	\$	7,000.00
1110-430	Instructional Travel	\$	300.00
1110-490	Student Purchased Serv. (Camp/Art)	\$	10,000.00
1110-510	N. Inst. Supply	\$	8,000.00
1110-511	Inst. Supply	\$	8,000.00
1110-511-080000	PE Inst. Supply	\$	1,000.00
1110-511-020000	Art Inst. Supply	\$	1,300.00
1110-640	New Equipment	\$	1,000.00
1110-849	Student Participation Fee	\$	200.00
1110-882	Awards/Prizes	\$	500.00
2160-640	Class New Furniture	\$	500.00
2213-430	Inst. St. Train. Travel	\$	1,000.00
2213-510	Inst. St. Train. Supply	\$	500.00
2421-410	Prin. Prof. Services	\$	200.00
2421-430	Principal Travel	\$	500.00
2421-510	Principal Supplies	\$	1,000.00
2421-559	Items for Resale	\$	2,000.00
2421-640	Principal New Equipment	\$	1,000.00
2421-849	Principal Dues & Membership	\$	500.00
2700-425	Maintenance Contract Repair	\$	500.00
2700-570	Maintenance Supplies	\$	400.00
	Total Expenses	\$	45,400.00
	Receipts minus Expenses		\$306.60

Building Principal

Date: 06/05/2017

Superintendent

Date:

Field Local Schools Activity Treasurer's Report		
Activity: Public School Support		Date: 2016-2017
Building: Brimfield Elementary		Fund No. 018-9001
Sponsor: Barbara Werstler		
Receipts: Dollar Amounts Only Beginning Balance		\$21,439.14
Student Purchase Serv.	Camp (5th Grade/Field Trip)	\$10,730.00
1621 Sales	Fund Raiser	\$7,024.46
	Spring fund Raiser	\$6,531.00
	Pictures	\$3.121
	Year Book	\$552.00
1690 Other	Apples for Students	\$500.00
	Donations	\$477.50
	Pencils and Pens	\$1,122.00
Total Receipts		\$30,057.96
Total Receipts plus Balance		\$45,526.00
Expenses: Dollar Amounts Only		\$75,589.97
1110-410	Prof. Service	\$200
1110-430	Instructional Travel	\$ 300.00
1110-490	Student Purchased Serv. (Camp/Art)	\$10,730
1110-510	N. Inst. Supply	
1110-511	Inst. Supply	\$38,000
1110-511-080000	PE Inst. Supply	\$500
1110-511-020000	Art Inst. Supply	\$ 1,000.00
1110-640	New Equipment	\$500
1110-849	Student Participation Fee	\$ -
1110-882	Awards/Prizes	\$ 600.00
2160-640	Class New Furniture	\$1,500.00
2213-430	Inst. St. Train. Travel	\$ -
2213-510	Inst. St. Train. Supply	\$ -
2421-410	Prin. Prof. Services	\$ 200.00
2421-430	Principal Travel	\$400
2421-510	Principal Supplies	\$ 1,000.00
2421-559	Items for Resale	\$ 2,000.00
2421-640	Principal New Equipment	\$0.00
2421-849	Principal Dues & Membership	\$600.00
2700-425	Maintenance Contract Repair	\$ 500.00
2700-570	Maintenance Supplies	\$ 400.00
Total Expenses		\$58,430.00
Receipts minus Expenses		\$17,153.97
Building Principal signature	<i>Barbara Werstler</i>	6/12/2017
Superintendent	<i>[Signature]</i>	6/12/2017

		FY 18 ANNUAL APPROPRIATIONS
Fund Class/Name	Fund Number/SCC	
GENERAL FUND	001	\$20,500,925.00
SPECIAL REVENUE		
016 EMERGENCY	016	\$0.00
018 PUBLIC SUPPORT	018	\$160,737.76
019 OTHER GRANT	019	\$7,941.79
031 UNDERGROUND TANKS	031	\$0.00
034 MAINT. FUND OSFC PROJ.	034	\$0.00
300 ATHLETICS/DIST. ACT.	300	\$17,839.18
401 AUXILIARY SERVICES	401	\$0.00
432 EMIS	432	\$0.00
440 ENTRY YEAR	440	\$0.00
450 SCHOOL NET	450	\$0.00
451 ONENET	451	\$1,800.00
452 PROF. DEVEL.	452	\$0.00
499 MISC. STATE GRANT	499	\$53.80
504 ED. JOBS	504	\$0.00
506 RESIDENT EDUCATOR	506	\$0.00
516 IDEA B	516	\$486,718.29
533 TITLE - II TECHNOLOGY	533	\$0.00
542 NUTRITION EDUCATION	542	\$0.73
551 LIMITED ENGLISH/IMMIGRANT	551	\$16,173.02
572 TITLE I - TA	572	\$366,731.76
584 IV SDFSC	584	\$0.00
587 PRESCHOOL GRANT	587	\$6,506.84
590 TITLE II - A TQU	590	\$74,975.81
590 TEACHER OF THE YEAR	590	\$0.00
599 NATIONAL SCHOOL LUNCH	599	\$0.00
TOTAL SPECIAL REVENUE		\$1,139,478.98
DEBT SERVICE		
002 BOND RET. (Classroom Facilities)	002	\$1,697,686.26
002 DEBT RET. (H.B. 264)	002	\$83,911.50
TOTAL DEBT SERVICE		\$1,781,597.76
CAPITAL PROJECTS		
003 PERM. IMPROVE.	003	\$0.00
004 H.B. 264 (ENERGY CONSERV.)	004	\$2,232.14
450 SCHOOL NET	450	\$20.00
TOTAL CAPITAL PROJECTS		\$2,252.14
INTERNAL SERVICE	024	\$433,917.94
TOTAL INTERNAL SERVICE		\$433,917.94
PRIVATE PURPOSE TRUST FUND		
007 SPECIAL TRUST	007	\$3,000.00
008 ENDOWMENT	008	\$3,500.00
TOTAL PRIVATE PURP. TRUST FUNDS		\$6,500.00
ENTERPRISE		
006 FOOD SERVICES	006	\$716,226.12
009 UNIFORM SCHOOL SUPPLIES	009	\$141,240.75
TOTAL ENTERPRISE		\$857,466.87
FIDUCIARY		
022 SPECIAL TRUST	022	\$17,492.49
200 STUDENT ACTIVITY	200	\$51,355.06
TOTAL FIDUCIARY		\$68,847.55

Total Appropriations - All Fund Types \$24,790,986.24

		FY 18 ANNUAL APPROPRIATIONS
Fund Class/Name	Fund Number/SCC	
GENERAL FUND	001	\$20,500,925.00
SPECIAL REVENUE		
016 EMERGENCY	016	\$0.00
018 PUBLIC SUPPORT	018	\$160,737.76
019 OTHER GRANT	019	\$7,941.79
031 UNDERGROUND TANKS	031	\$0.00
034 MAINT. FUND OSFC PROJ.	034	\$0.00
300 ATHLETICS/DIST. ACT.	300	\$67,839.18
401 AUXILIARY SERVICES	401	\$0.00
432 EMIS	432	\$0.00
440 ENTRY YEAR	440	\$0.00
450 SCHOOL NET	450	\$0.00
451 ONENET	451	\$1,800.00
452 PROF. DEVEL.	452	\$0.00
499 MISC. STATE GRANT	499	\$53.80
504 ED. JOBS	504	\$0.00
506 RESIDENT EDUCATOR	506	\$0.00
516 IDEA B	516	\$486,718.29
533 TITLE - II TECHNOLOGY	533	\$0.00
542 NUTRITION EDUCATION	542	\$0.73
551 LIMITED ENGLISH/IMMIGRANT	551	\$16,173.02
572 TITLE I - TA	572	\$366,731.76
584 IV SDFSC	584	\$0.00
587 PRESCHOOL GRANT	587	\$6,506.84
590 TITLE II - A TQU	590	\$74,975.81
590 TEACHER OF THE YEAR	590	\$0.00
599 NATIONAL SCHOOL LUNCH	599	\$0.00
TOTAL SPECIAL REVENUE		\$1,189,478.98
DEBT SERVICE		
002 BOND RET. (Classroom Facilities)	002	\$1,697,686.26
002 DEBT RET. (H.B. 264)	002	\$83,911.50
TOTAL DEBT SERVICE		\$1,781,597.76
CAPITAL PROJECTS		
003 PERM. IMPROVE.	003	\$0.00
004 H.B. 264 (ENERGY CONSERV.)	004	\$2,232.14
450 SCHOOL NET	450	\$20.00
TOTAL CAPITAL PROJECTS		\$2,252.14
INTERNAL SERVICE	024	\$433,917.94
TOTAL INTERNAL SERVICE		\$433,917.94
PRIVATE PURPOSE TRUST FUND		
007 SPECIAL TRUST	007	\$3,000.00
008 ENDOWMENT	008	\$3,500.00
TOTAL PRIVATE PURP. TRUST FUNDS		\$6,500.00
ENTERPRISE		
006 FOOD SERVICES	006	\$716,226.12
009 UNIFORM SCHOOL SUPPLIES	009	\$141,240.75
TOTAL ENTERPRISE		\$857,466.87
FIDUCIARY		
022 SPECIAL TRUST	022	\$17,492.49
200 STUDENT ACTIVITY	200	\$51,355.06
TOTAL FIDUCIARY		\$68,847.55
Total Appropriations - All Fund Types		\$24,840,986.24